

Period. That's it.

Periods are probably the easiest punctuation mark to grasp. They are used in basically four different situations:

1. At the end of a complete sentence or command:
It is cloudy.
Come help me.
"I want ice cream," he said.

2. After each number or letter that starts a heading in an outline:
Punctuation is Fun
 I. It helps with communication
 i. Periods
 1. End a sentence

3. After initials and abbreviations:
G.W. Bush
ABC, Inc.
Dr. Smith
Mr.
U.S.A.

4. With decimals:
\$10.99
0.25 percent

There are some exceptions to this rule as some organizations and government agencies do not use periods:

IBM
CIA
EEOC

When you use a period at the end of a sentence, you do not need to put in two spaces after it before starting a new sentence. One space is enough!